



## Rental Agreement Non-Profit Use Rates

1026 Pebble Creek Drive  
Henderson KY 42420  
270.830.9057  
CommunityBaptistChurch.org

Name \_\_\_\_\_ Phone \_\_\_\_\_

Email address \_\_\_\_\_ Other Phone \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Purpose \_\_\_\_\_ Rental Date \_\_\_\_\_ Rental Time \_\_\_\_\_

### A \$50 Janitor Fee is required for ALL rentals

Rental Area	Rental Fee	Amount Paid/Bal. Due
Sanctuary/Gym	\$75	
Nursery	\$25	
Gym/Sporting Events	\$50	
Class Rooms (per room)	\$10	

Kitchen Use	Rental Fee	Amount Paid/Balance Due
No Cooking	\$20	
Catered Meal	\$50	
Cooking	\$75	

Personnel	Rental Fee	Amount Paid/Balance Due
Minister	\$	
Organist/Pianist	\$	
Sound System	\$	

Please make checks payable to **Henderson Community Baptist Church Inc.** Seven days notice is required for 100% refund of fees. Cancellation with less than 7 days notice forfeit 50% of paid fees. Returned checks result in \$25.00 fee per check.

I acknowledge that I have read and understand **Community Baptist Church Rules and Regulations**. I acknowledge that failure to observe these rules and regulations may exclude me from future rentals.

I acknowledge agreement with the above listed dates and times and will pay in full rental fees as shown above at time of rental.

Renter Signature \_\_\_\_\_ Date \_\_\_\_\_

## **Community Baptist Church Building Use Rules and Regulations**

(Renters agree to each of the rules and regulations by initializing next to each one)

\_\_\_\_\_ 1. **The use of the church facilities and properties must be scheduled through the church office. NO exceptions.**

\_\_\_\_\_ 2. All activities conducted on church property must conform with all safety and fire codes. Activities that endanger people or that are likely to damage or deface the facilities are prohibited. **Anyone not following these rules and regulations will be asked to leave the premises.**

\_\_\_\_\_ 3. No tables or chairs may be taken from the church facilities without permission from the church office.

\_\_\_\_\_ 4. Parking allowed in the church lot only.

\_\_\_\_\_ 5. There will be no smoking, no alcohol or drugs, no profanity, and no weapons in the building, and no "hot-rodding " in the parking lot.

\_\_\_\_\_ 6. Once finished, all user of the Church are responsible for cleaning up used areas. In particular, trash should be picked up and put in receptacles, floors should be wiped clean of any messes or spills, bathrooms should be left tidy, turn off lights.

\_\_\_\_\_ 7. If the kitchen is used, the dishes should be washed and put away, all surfaces wiped clean, all trash in receptacles, stove turned off, dish towels from the kitchen may be used and left in laundry basket to be cleaned by staff.

\_\_\_\_\_ 8. **The user is liable for any damage that occurs for which repair or replacement costs exceed the janitor fee.**

\_\_\_\_\_ 9. **Only a person designated by the church administrator or staff may operate the sound system.**

\_\_\_\_\_ 10. An adult chaperone or responsible person must be present for all youth and young adult activities. All children must be chaperoned by an adult at all times, inside and outside the building.

\_\_\_\_\_ 11. **The locations of all fire extinguishers and first-aid kits are posted on the bulletin board outside the office.**

\_\_\_\_\_ 12. **Absolutely no baseball or softball may be played in the gym. Basketball and volleyball are allowed as long as they are played by the rules and no extreme play or unnecessary roughness occurs. Inflatable play areas and devices may be used so long as user and inflatable provider indemnify and hold harmless the Church from any liability, including attorneys fees, arising out of their use.**

**NOTE: ALL RENTALS ARE SUBJECT TO APPROVAL BY COMMUNITY BAPTIST CHURCH STAFF OR TRUSTEES.**

**Effective 1-1-2009 Revised 9-23-2011**