



**Rental Agreement**  
**Non-Profit Use Rates**

1026 Pebble Creek Drive  
 Henderson KY 42420  
 270.830.9057  
 CommunityBaptistChurch.org

Name \_\_\_\_\_ Phone \_\_\_\_\_

Email address \_\_\_\_\_ Other Phone \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Purpose \_\_\_\_\_ Rental Date \_\_\_\_\_ Rental Time \_\_\_\_\_

Start Time \_\_\_\_\_ Finish Time \_\_\_\_\_

**A \$250 Deposit is due day of reservation**

**A \$100 Janitorial Fee is required for ALL rentals by the day of the event**

Rental Area	Rental Fee	Amount Paid-Balance Due
Sanctuary/Gym	\$350 Day of Event \$150 additional days	
Nursery	\$25 / hour	
Gym/Sporting Events	\$50 first hour \$25 additional hours with 2 hour minimum \$25 janitor fee	
Class Rooms (per room)	\$10	

Kitchen Use	Rental Fee	Amount Paid-Balance Due
Catered Meal	\$200	
Cooking	\$200	

Personnel	Rental Fee	Amount Paid-Balance Due
Minister	\$	
Organist/Pianist	\$	
Sound System	\$	

Please make checks payable to **Henderson Community Baptist Church Inc.** \$250 deposit required to reserve date of event. Deposit will be returned within 30 days of event, provided there is no damage to the premises, no items belonging to the church are missing, keys to church have been returned and all rental fees have been paid in full. Balance of rental fees due the day of event.

A 5% surcharge will be added if rental fees are not paid in full within 30 days of event.

Cancellation prior to 30 days of event (full refund of fees paid), cancellation less than 30 days of event (forfeit deposit). Returned checks result in \$50.00 fee per check.

I acknowledge that I have read and understand "Community Baptist Church Rules and Regulations." I acknowledge that failure to observe these rules and regulations may exclude me from future rentals and could result in additional fees.

Renter Signature \_\_\_\_\_ Date \_\_\_\_\_

**Effective 1/1/2013**